

**DRAFT**

CHH Board Approved  
April 24, 2018  
Item 3d

**PORTFOLIO MANAGEMENT COMMITTEE**

**CITYHOUSING HAMILTON CORPORATION**

**Date:** Tuesday, March 27, 2018  
**Time:** 12:15pm – 1:30am  
**Place:** City Hall, 2<sup>nd</sup> Floor, Room 264

**Attendees:**

Councillors J. Farr (Co-Chair), T. Jackson, and C. Collins, D. Conley,

**City Staff:**

Chris Phillips, Ray Kessler, Edward John, Adam Sweedland

**CHH Staff:**

Tom Hunter, Rochelle Desouza, Brian Kinascuk, Bernice Lilley, Sean Botham, Teresa Herechuk (recorder)

**Regrets:** Councillors M. Green (Chair)

**MEETING AGENDA: started at 12:40pm**

**1) Approve Agenda**

Motion by Councillor Conley, seconded by Councillor Collins and carried to approve agenda.

**2) Minutes**

a) April 7, 2017 (CHH Board approved draft PMC minutes)

Motion by Councillor Collins, seconded by Councillor Conley and carried to approve meeting notes of April 7, 2017 as distributed.

**3) Updates**

Tom Hunter distributed copies and presented slide show including but not limited to:

**a) Sale of Singles and Semi Detached Homes**

- Sales to Date
- Expenses Associated with Sales

**b) Roxborough Park Development**

- Community Consultation, Site Plan
- Confirming Project Costs and Affordable Housing Outcomes

**c) Jamesville**

- Expression of Interest Results
- NBLC Consulting and Market Sounding
- Project Schedule
- Resident Transition

**d) 500 MacNab**

- Closing and Securing of Building
- Financing
- Project and Funding Announcement
- Project Schedule

Chris Phillips commented that the proposals of the general site concept plan based on the specifications that we provided, should be available to view in November 2018.

**e) Asset Management Strategy**

- Building Condition Assessments
- Asset Planner / Capital Revitalization Plan

**4) Pre-Development Studies**

- Site Surveys
- Geotechnical Engineering Surveys
- Environmental Site Assessments
- Jamesville (2)
- Bay/Canon
- King William
- Macassa
- 55 Queenston (feasibility studies and opportunity for greater density)

**5) Riverdale**

- Feasibility Study (conceptual building and site design/community hub)
- Next Steps  
Social and Affordable Housing Development Summary

**6) Communication Strategy**

The PMC slide show will be posted to the CHH website and financial approval request will be going to the City's Audit, Finance & Administration Committee and CHH Shareholder meeting in April.

A Roxborough community meeting is scheduled for April 4 at 4:30 and Roxborough Inc representatives will be in attendance.

**7) Work Plan**

Tom Hunter commented on the steps moving this workplan forward:

- working with Pub Work and Housing Services department
- 500 MacNab, will be securing a consultant and architect to work towards posting a request for proposal
- 55 Queenston and Bay/Cannon: the feasibility study, site survey, geotechnical report and environment assessment are currently being completed
- Wellington/King William and Macassa: the site survey geotechnical report and environment assessment are currently being completed.

Moved by Councillor Jackson, seconded by Councillor Conley and carried that the updates be received for information.

**8) Adjournment at 1:25pm**

Motion by Councillor Conley, seconded by Councillor Collins and carried to adjourn.

Taken as read and approved

Signature  
Councillor Farr (Co-Chair)

Teresa Herechuk  
March 27, 2018