

AUDIT & FINANCE COMMITTEE

CITYHOUSING HAMILTON CORPORATION

Date: Tuesday May 21, 2019
Time: 4:00 pm – 4:30 pm
Place : Councillor Nann’s Office

Attendees: Councillor Nrinder Nann -Treasurer
 Tom Hunter, CEO
 Brian Kreps, Service Manager
 Rochelle Desouza, CFO
 Scott Plugers, Auditor KPMG

Regrets: None

Re: CHH Board meeting date, May 28, 2019

AUDIT COMMITTEE MEETING MINUTES:

Item	Title	ACTION
1)	Report 19014 – 2018 Audited Financial Report	
	Rochelle Desouza, summarized the report and the findings. Scott Plugers summarized KPMG findings and presented the Management Rep Letter and differences between PSAB reporting and HSA reporting.	
2)	Report 19015 – Appointment of Auditors for the 2019 Audit year	
	Rochelle Desouza, summarized the report and recommended to appoint KPMG as auditors, consistent with City of Hamilton procurement.	
3)	Questions on Page A2 of Annual Information Return (Management Representation Report)	
	Scott Plugers asked Councillor Nann if she was in agreement with the answers on Page A2. Councillor Nann made no changes.	
4)	Adjournment at 4:30 pm	
TAKEN AS READ AND APPROVED		
NRINDER NANN, TREASURER CityHousing Hamilton Corporation		
	Rochelle Desouza, CFO CityHousing Hamilton Corporation May 21, 2019	