

<p>Approved as amended on Dec. 10, 2019</p>			<p>Tuesday Nov. 26, 2019 Board Meeting 12:30pm – 2:00pm City Hall, Meeting Room 264, 2nd Floor</p>
<p>The Board of Directors for CityHousing Hamilton - Regular meeting</p>			
<p>There were present:</p>		<p>Councillor Collins, President Councillor J. Farr, Vice President Councillor M Nann, Treasurer Tom Hunter, CEO/Secretary Councillor Jackson Councillor Wilson Jacqueline Aird Nicholas But Patricia Reid</p>	
<p>Regrets:</p>		<p>Adriana Harris</p>	
<p>Also Present:</p>		<p>CHH Staff: Rochelle Desouza, Bernice Lilley, Kate Mannen, Brian Kinaschuk, Donna Kirchknopf, Leanne Ward, Sean Botham, Brent Peltier Healthy and Safe Communities Dept: Brian Kreps, Kim Ryan Housing Services Public: James Novak, Mike Wilke, Joe Rhodes, Holly McKean</p>	
<p>1.</p>	<p><u>CALL TO ORDER</u> (Quorum is five) Councillor Collins, President, called the meeting to order at 12:35p.m. Regrets received from Adriana Harris</p>		
<p>2.</p>	<p><u>Conflict of Interest Declaration</u> In response of a call from the President for conflict of interest declarations: None received.</p>		
<p>3.</p>	<p><u>Delegation</u></p>		
<p>a)</p>	<p>Holly McKean – Promotion of Healthy Communities Holly McKean presented to the Board and the speaking notes were distributed to the Board. Recommendation: Be received and the Board noted Holly McKean follow up and will share speaking notes for appropriate action. It was moved by Councillor Farr, seconded by Councillor Jackson and carried to receive information.</p>		
<p>b)</p>	<p><u>Amended title</u> of James Novak delegation – Safety and Security The Alarming Rise in Harassment, Hate Literature, Intimidation and Abuse, 30 Sanford Avenue South James presented to the Board and the speaking notes were distributed to the Board.</p>		

		<p>Recommendation: Be received and the Board noted follow up and will share speaking notes for appropriate action.</p> <p>It was moved by Councillor Farr, seconded by Councillor Nann and carried that CHH staff keep aligned with the City of Hamilton's, Harassment and Discrimination policy and process. That CHH staff review the new hate policy and post the new signage of the City's hate policy in CHH buildings and include a notice in the next CHH tenant newsletter. That staff have orientation and training for all policies of human rights, harassment, bullying, hate, transgender etc. That CHH staff ensure all graffiti is removed at 30 Sanford Avenue.</p> <p>Councillor Nann will provide the Board at a future meeting a verbal update regarding the City's new hate policy process.</p> <p>It was moved by Councillor Farr, seconded by Councillor Jackson and carried to receive information.</p>
4.	<u>Confirmation of Minutes</u>	
	a)	<p>Regular meeting held September 24, 2019</p> <p>Motion by Councillor Nann, seconded by Patricia Reid and carried to approve meeting notes of September 24, 2019 as distributed.</p>
	b)	<p>Audit & Finance meeting held September 12, 2019</p> <p>Motion by Councillor Farr, seconded by Councillor Nann and carried to approve meeting notes of Sept. 12, 2019 as distributed.</p>
5.	<u>Finance</u>	
	a)	<p>Operating Variance Report for September 30, 2019</p> <p>The Board was in receipt of Recommendation Report #19028 from the CEO/Secretary dated November 26, 2019.</p> <p>Rochelle Desouza gave an overview of this report, highlighting trends.</p> <p>It was moved by Nicholas But, seconded by Patricia Reid and carried:</p>
		That Report #19028 be received for information.
	b)	<p>Sale of CHH Singles and Semi-detached Units</p> <p>The Board was in receipt of Recommendation Report #17011j from the CEO/Secretary dated November 26, 2019.</p> <p>Rochelle Desouza gave an overview of this report.</p> <p>It was moved by Councillor Farr, seconded by Nicholas But and carried:</p>
		<p>That the Board of Directors approve the following resolution:</p> <p>WHEREAS CITYHOUSING HAMILTON CORPORATION has received approval for the sale of 100 single and semi-detached units of social housing;</p>

		<p>AND WHEREAS a requirement of these sales is that before each unit is sold, CHH will provide the Service Manager with a copy of the Board of Director's Resolution of the specific units that are being sold;</p> <p>THEREFORE BE IT RESOLVED THAT:</p> <p>The below list of 2 vacant single units that are vacant will be sold.</p> <table border="1"> <thead> <tr> <th>Number</th> <th>Street</th> <th>Neighbourhood</th> </tr> </thead> <tbody> <tr> <td>405</td> <td>Catherine Street North</td> <td>North End East</td> </tr> <tr> <td>30</td> <td>Bellingham Drive</td> <td>Lawfield</td> </tr> </tbody> </table>	Number	Street	Neighbourhood	405	Catherine Street North	North End East	30	Bellingham Drive	Lawfield
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	c)	<p>Insurance Renewal November 2019 - 2020</p> <p>The Board was in receipt of Recommendation Report #19029 from the CEO/Secretary dated November 26, 2019.</p> <p>Rochelle Desouza gave an overview of this report.</p> <p>It was moved by Patricia Reid, seconded by Jacqueline Aird and carried:</p>									
		That Report #19029 be received for information									
6.		<u>Asset Renewal & Maintenance / Property Management / Resident Engagement & Partnership Development</u>									
	a)	<p>Key Performance Indicators as of October 31, 2019</p> <p>The Board was in receipt of Recommendation Report #19030 from the CEO/Secretary dated November 26, 2019.</p> <p>Tom Hunter gave an overview of this report, outlining arrears, vacancies and targets and landlord tenant review board backlog. The Social Justice Tribunals Ontario (SJTO) are experiencing backlogs up to 10 weeks. The Provincial Government has issued a hiring freeze for adjudicators and support staff and this is greatly impacting the LTB hearing schedule. Ontario Non-Profit Housing Association (ONPHA) will be lobbying the Provincial Government about minimizing delays in scheduling Landlord Tenant Board (LTB) hearings.</p> <p>Direction from the Board for staff to send correspondence to the Provincial Government, Local MPP's, City of Hamilton Mayor and Council, outlining the impact of Landlord and Tenant Board (LTB) scheduling delays.</p> <p>Direction moved by Councillor Farr, seconded by Councillor Nann and carried to send correspondence.</p> <p>It was moved by Nicholas But, seconded by Patricia Reid and carried:</p>									
		That Report #19030 be received for information.									

	b)	<p>Maintenance Program</p> <p>The Board was in receipt of Recommendation Report #19032 from the CEO/Secretary dated November 26, 2019.</p> <p>Tom Hunter gave an overview of this report highlighting quality improvements, internal staff versus contractor service costs, education/training, labour relations and resolved grievances.</p> <p>It was moved by Councillor Jackson, seconded by Jacqueline Aird and carried:</p>
		<p>That report #19032 be received for information</p>
	c)	<p>Pest Control</p> <p>The Board was in receipt of Recommendation Report #19031 from the CEO/Secretary dated November 26, 2019.</p> <p>Kate Mannen gave thanks to the Pest Control (PC) Team for their good work and integrated Pest Management Program. Kate introduced Brent Peltier to present to the Board. Brent Peltier gave an overview of the report highlighting infestation rate, PC trends over 5 years, spending and savings, improvements and integrated pest management program.</p> <p>It was moved by Councillor Nann, seconded by Nicholas But and carried:</p>
		<p>That the Board of Directors receive the following Pest Control Information Report including building infestation rates and Integrated Pest Management (IPM) program.</p>
	d)	<p>MMAH Legislative Amendment to Ontario Regulation 367/11</p> <p>The Board was in receipt of Recommendation Report #19033 from the CEO/Secretary dated November 26, 2019.</p> <p>Leanne Ward gave an overview of this report, highlighting the amendment to the legislative act, s. 50 and s. 77 of O. Reg 367/11.</p> <p>It was moved by Patricia Reid, seconded by Jacqueline Aird and carried:</p>
		<p>That Report #19033 be received for information.</p>
7.	CEO Written Updates	
		<p>The Board was in receipt of the CEO Written Updates from the CEO/Secretary dated November 26, 2019.</p> <p>Tom Hunter gave an overview of the updates, including but not limited to:</p> <p>1.0 Home for the Holidays Funding -Extended funding to March 2020</p> <p>2.0 CMHC Co-Investment Fund</p> <p>3.0 COCHI Funding</p>

	<p>4.0 Air Conditioner Policy</p> <p>5.0 Redevelopment Update -Dec 10th, 6-8pm, Jamesville Neighbourhood Open House at Bennetto Rec Centre, invites will be sent) -Development Information flyers for 500 MacNab & 55 Queenston will be posted</p> <p>It was moved by Councillor Nann, seconded by Councillor Wilson and carried:</p>
	<p>That the CEO updates be received for information.</p>
	<p><u>New Business</u></p> <p>The <u>2020</u> CHH Board meetings have been scheduled. Calendar meeting invites have been sent. The meeting time has been changed to 10:30am. The location of the meetings will be at City Hall, Council Chambers, 2nd Floor.</p> <p>Resident Newsletter 'Housing Matters' distributed (Fall/Winter)</p>
<p>9.</p>	<p>ADJOURNMENT at 2:20pm</p>
	<p>Motion by Jacqueline Aird, seconded by Councillor Farr and carried that the meeting be adjourned.</p>
	<p style="text-align: right;">TAKEN AS READ AND APPROVED</p>
	<p style="text-align: right;">CHAD COLLINS, PRESIDENT CityHousing Hamilton Corporation</p>
	<p>Teresa Herechuk CityHousing Hamilton Corporation November 26, 2019</p>