

DRAFT

**CHH Board
April 24, 2018
Item 3d**

PORTFOLIO MANAGEMENT COMMITTEE

CITYHOUSING HAMILTON CORPORATION

Date: Tuesday, March 27, 2018
Time: 12:15pm – 1:30am
Place: City Hall, 2nd Floor, Room 264

Attendees:

Councillors J. Farr (Co-Chair), T. Jackson, and C. Collins, D. Conley,

City Staff:

Chris Phillips, Ray Kessler, Edward John, Adam Sweedland

CHH Staff:

Tom Hunter, Rochelle Desouza, Brian Kinaschuk, Bernice Lilley, Sean Botham, Teresa Herechuk (recorder)

Regrets: Councillors M. Green (Chair)

MEETING AGENDA: started at 12:40pm

1) Approve Agenda

Motion by Councillor Conley, seconded by Councillor Collins and carried to approve agenda.

2) Minutes

a) April 7, 2017 (CHH Board approved draft PMC minutes)

Motion by Councillor Collins, seconded by Councillor Conley and carried to approve meeting notes of April 7, 2017 as distributed.

3) Updates

Tom Hunter distributed copies and presented slide show including but not limited to:

a) Sale of Singles and Semi Detached Homes

- Sales to Date
- Expenses Associated with Sales

b) Roxborough Park Development

- Community Consultation, Site Plan
- Confirming Project Costs and Affordable Housing Outcomes

c) Jamesville

- Expression of Interest Results
- NBLC Consulting and Market Sounding
- Project Schedule
- Resident Transition

d) 500 MacNab

- Closing and Securing of Building
- Financing
- Project and Funding Announcement
- Project Schedule

Chris Phillips commented that the proposals of the general site concept plan based on the specifications that we provided, should be available to view in November 2018.

e) Asset Management Strategy

- Building Condition Assessments
- Asset Planner / Capital Revitalization Plan

4) Pre-Development Studies

- Site Surveys
- Geotechnical Engineering Surveys
- Environmental Site Assessments
- Jamesville (2)
- Bay/Canon
- King William
- Macassa
- 55 Queenston (feasibility studies and opportunity for greater density)

5) Riverdale

- Feasibility Study (conceptual building and site design/community hub)
- Next Steps
Social and Affordable Housing Development Summary

6) Communication Strategy

The PMC slide show will be posted to the CHH website and financial approval request will be going to the City's Audit, Finance & Administration Committee and CHH Shareholder meeting in April.

A Roxborough community meeting is scheduled for April 4 at 4:30 and Roxborough Inc representatives will be in attendance.

7) Work Plan

Tom Hunter commented on the steps moving this workplan forward:

- working with Pub Work and Housing Services department
- 500 MacNab, will be securing a consultant and architect to work towards posting a request for proposal
- 55 Queenston and Bay/Cannon: the feasibility study, site survey, geotechnical report and environment assessment are currently being completed
- Wellington/King William and Macassa: the site survey geotechnical report and environment assessment are currently being completed.

Moved by Councillor Jackson, seconded by Councillor Conley and carried that the updates be received for information.

8) Adjournment at 1:25pm

Motion by Councillor Conley, seconded by Councillor Collins and carried to adjourn.

Taken as read and approved

Signature
Councillor Farr (Co-Chair)

Teresa Herechuk
March 27, 2018